

MEETING MINUTES Topic: Final CAD

Dec 2, 2017 07:00 pm – 10:00 pm

Minutes recorded by: Taha Alansari

Meeting called by: Abdullah Ali Almutairi

Attendees: All the group were attended

Executive Summary

In this meeting, the group is starting to discuss and design the final CAD of the project. Also, the team will review the final proposal.

07:00 pm to 07:30 pm	Begin Meeting <ul style="list-style-type: none">- The team leader started on reviewing the final proposal and the TA's comments.- The team started to view the final design.	ENG-108
07:30 pm to 9:30 pm	Working on the CAD <ul style="list-style-type: none">- Each member get his part and start to design it using the solid work.- The group reviewed and discuss the sizes that they should use.- The team reviewed the BOM and add it to the CAD. Review the Final Proposal <ul style="list-style-type: none">- The group review the final proposal TA's comments- The team plan to redo the proposal	ENG-108
9:30 pm to 10:00 pm	Plan for the Next Meeting <ul style="list-style-type: none">- Next weekend will be in Dec 3, 2017- The group will work on the Bill of Materials	ENG-108

🕒 Action Items:

- - Taha Alansari
 - 🕒 Update the website
 - 🕒 Working on the CAD
- - Abdullah Ali Almutairi
 - 🕒 Do more researches
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 - Working On the CAD
- - Mohammad Alkatan
 - 🕒 Do more researches
 - Working on the CAD
- - Yousef Alkatan
 - 🕒 Do more researches
 - Working on the CAD